

SWANBOURNE PARISH COUNCIL
VACANCY IN THE OFFICE OF PARISH COUNCILLOR
INVITATION FOR EXPRESSIONS OF INTEREST

Notice is hereby given in accordance with Section 87 of the Local Government Act, 1972 that there is currently one casual vacancy in the office of Councillor for the Parish of Swanbourne. Any persons interested should email the Parish Clerk clerkswanbournepc@gmail.com before noon on **Friday 6th October 2023**.

The Parish Council will decide and fill the vacancy by co-option of a suitably qualified person at their meeting on Wednesday 29th November 2023.

Dated: September 2023

Signed:

Jo Tudor (Parish Clerk)

ELIGIBILITY CRITERIA

- a British subject, or an eligible citizen of the Commonwealth or the European Union
- 18 years of age or over on the 'relevant date' (i.e. the day on which you are co-opted).

You must additionally be able to meet one of the following qualifications:

- I am registered as a local government elector for the parish of Swanbourne; or
- I have, during the whole of the twelve months preceding the date of my co-option, occupied as owner or tenant, land or other premises in the parish of Swanbourne; or
- My principal or only place of work during those twelve months has been in the parish of Swanbourne; or
- I have during the whole of the twelve months preceding the date of my co-option resided in the parish of Swanbourne or within 3 miles of it.

DISQUALIFICATIONS

(You must be able to answer No to all of the questions below to be eligible to serve as a councillor)

- Do you hold any paid office or employment of the Parish Council or of a joint committee on which the Council is represented?
- Are you the subject of a bankruptcy restrictions order or interim order?
- Have you within the last five years been convicted of an offence in the UK, the Channel Islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine?
- Are you disqualified by order of a court from being a member of a local authority?

PROCESS FOR APPOINTMENT OF PARISH COUNCILLOR.

Swanbourne Parish Council will seek to co-opt a Parish Councillor where a casual vacancy exists and no request for election has been received in response to the casual vacancy notice.

1. An advert for the vacancy will be published.
2. Expressions of interest should be forwarded to the Parish Clerk at clerkswanbournepc@gmail.com. Expressions of interest sent to individual Councillors will not be considered as part of the process.
3. The applicant may wish to provide a Curriculum Vitae or relevant background information to support their expression of interest. The applicant may also wish to state why they are interested in becoming a Parish Councillor and what they feel they could bring to the post.
4. Expressions of interest must be received by: **noon on Friday 6th October 2023**.
5. The clerk will circulate the received expressions of interest to the Parish Council marked as strictly private and confidential. If further information is required, the clerk will contact the applicant directly.
6. Expressions of interest will be considered as part of the agenda at the Parish Council meeting during November. When the agenda item is reached, the Chair will call for the nominations which will be proposed and seconded. The person co-opted will have received the majority of the votes of those Councillors present. After the vote the Chair will declare who has been duly elected.
7. The person elected must make a declaration of acceptance of office at the first meeting of the Parish Council following his or her election, in the presence of the Clerk to the Parish Council. The declaration is retained in the Parish records and the person appointed will agree to abide by the Parish Council's code of conduct.